



**13<sup>th</sup> Plenary Assembly**  
December 6, 2016 | Mexico City, Mexico

**GUIDELINES FOR PARLIAMENTARY DIALOGUE**  
*First Efforts to Implement the Sustainable Development Goals (SDGs) in Parliaments*

**Parliamentary Delegation Reports:**

Each parliamentary delegation will designate a representative to present a report on their parliament's early efforts to implement the [SDGs](#), and [SDG 16](#) in particular. Each delegation should advise ParlAmericas of the name of the delegate and submit the report that will be presented by **December 2, 2016** at [info@parlamericas.org](mailto:info@parlamericas.org).

Each report should be **750 words or less** and contain the following information:

1. How has the parliament structured its efforts to monitor progress towards the SDGs? (i.e. has the mandate been assigned to one committee or is it shared by sectoral committees, etc.)
2. What are 1 or 2 specific actions that the parliament has undertaken to ensure the implementation of the SDGs in general? (i.e. legislation proposed/passed to meet reform requirements, awareness-raising training, coordination with statistics bodies and national oversight institutions, etc.)
3. What are 1 or 2 specific actions that the parliament has undertaken towards SDG 16, to ensure your parliament is effective, accountable and transparent, and to ensure responsive, inclusive, participatory and representative decision-making (including gender sensitivity)? (i.e. national open parliament plan, access to information legislation, citizen participation mechanisms, accountability strengthening mechanisms, ethical standards, lobbying regulations, etc.)

**Session Format:**

Designated delegates will be invited to present their delegations' report, in alphabetical order of the name of countries, starting with this host country. Each designated delegate will be given **5 minutes** to present, followed by a question and answer period.