

## Preliminary Agenda

**2<sup>nd</sup> Co-creation Meeting: Citizen Participation Toolkit**  
Port-of-Spain, Trinidad and Tobago | September 7, 2017



*In order to reduce our ecological foot print, the meeting documents, resources and publications are available at [www.parlamericas.org](http://www.parlamericas.org). For easy access through your mobile phone, we invite you to download a QR code reader application.*

This 2<sup>nd</sup> co-creation meeting will follow the 2<sup>nd</sup> Gathering of the Open Parliament Network which focused on strengthening the ties between citizens and legislative powers, as well as the first co-creation meeting held in Latin America to develop a *Citizen Participation Toolkit*. This toolkit will aim to share strategies and best practices to reach the objectives adopted as part of the citizen participation pillar in the [Road Map towards Legislative Openness](#) of ParlAmericas. During this working session, parliamentarians and civil society representatives will work together to review the draft toolkit. The draft document will be shared with participants one week prior to the meeting.

- 09:00 – 09:10      **Welcome remarks**  
Hotel TBD
- Member of Parliament Bridgid Anisette-George (Trinidad and Tobago),  
Speaker of the Parliament
- 09:10 – 09:20      **Introduction and presentation of agenda**  
Facilitator: ParlAmericas
- 09:20 – 10:20      **World Café: Benefits, Challenges and Expectations**  
Facilitator: ParlAmericas
- Through a world café format, participants will be invited to discuss the benefits of citizen participation in the legislative process, challenges they have encountered in creating opportunities for such participation, and their expectations relative to this toolkit.*
- 10:20 – 10:30      **Break**
- 10:30 – 12:30      **Strategies for the Promotion of Citizen Participation**  
Facilitator: ParlAmericas
- Parliaments are undertaking various initiatives to promote citizen engagement in the legislative process and educate citizens on the role of parliament and the mechanisms available to participate in decision-making. Strategies applied range from educational programs and advocacy campaigns to public hearings. The session will start with a lightning round of presentations by parliamentary delegations and civil society representatives on initiatives they have implemented, and conclude with*



*breakout groups to discuss strategies for the promotion of citizen participation and comment on the draft working document.*

12:30 – 14:00

**Lunch**

14:00 – 15:00

**Legal Frameworks for Citizen Participation**

Facilitator: ParlAmericas

*One strategy to guarantee citizen participation in the legislative process is to adopt legislation and/or regulations to define mechanisms and processes by which citizens can contribute ideas, proposals and comments on issues discussed in parliament. This session will consist of a moderated group discussion to examine the need to establish such a legal framework.*

15:00 – 17:00

**Strategies to Enable Citizen Participation**

Facilitator: ParlAmericas

*Parliaments and parliamentarians are adopting initiatives at institutional and individual levels to provide opportunities to citizens to participate in legislative decision-making and oversight of government policy. The session will start with a lightning round of presentations by parliamentary delegations and civil society representatives on initiatives they have implemented, and conclude with breakout groups to discuss strategies to enable citizen participation while mapping out the legislative process to identify the most effective opportunities for engagement, and comment on the draft working document.*

17:00 – 17:20

**Reflection and Next Steps**

Facilitator: ParlAmericas

17:20 – 17:30

**Closing Remarks and Evaluations**

- TBD