



CALL FOR TRANSLATORS

Location:	Remote
Language range:	English <> Spanish Portuguese <> English Portuguese <> Spanish French <> English French <> Spanish
Application deadline:	March 1st, 2024 (applications will be considered on an ongoing basis)

ABOUT US

ParlAmericas is the inter-parliamentary institution that promotes parliamentary diplomacy in the inter-American system. Convening the national legislatures from North, Central and South America and the Caribbean, ParlAmericas works to strengthen democratic governance in the hemisphere by enhancing the ability of legislators to fulfill their roles and responsibilities through exchanges of good practices, the production of tailored resources, and by promoting cooperative political dialogue between parliaments and with civil society organizations at a regional and national level.

WORK SUMMARY

The qualified translator will provide translation services on a demand basis of the documents produced by ParlAmericas at its activities focused on Climate Change and Disaster Risk Reduction, Open Parliament, Gender Equality, and Sustainable Development issues. Typical jobs include formal letters, press releases, concept notes, website copy and project reports. Translators should be familiar with parliamentary and political vocabulary, and they must adhere to our glossary of preferred terminology and to gender-sensitive language.

We generally request a delivery date estimated at a minimum of 24 hours per 1,000 words. Occasionally we require a quick turnaround on short notice.

TO APPLY:

Please send your C.V. specifying the language range you work with, as well as the per word rate charged, no later than March 1, 2024 to info@parlamericas.org with the subject header "Call for Translators."

Applications will be considered on an ongoing basis. Interested candidates are therefore encouraged to apply before this deadline. Only shortlisted candidates will be contacted. No phone calls please.

The shortlisted candidates will be requested to complete a short test that will be reviewed by our internal communication team.